# PUBLIC HEALTH ALWAYS WORKING FOR A SAFER AND HEALTHIER WASHINGTON

# Public Health: Everybody Counts!

We are asking you to take part in this survey to help us better describe the public health workforce in Washington State. The questions ask about your educational background, experience and the kinds of job functions you currently perform in public health. All information will be aggregated so that your individual identity will be protected and all personally identifying information such as your name and contact information will be removed once we have completed the survey collection.

The information from this survey will be used by county and state officials to better target training and education activities, and to better plan for recruitment, retention, and succession. It will also help provide information for funding requests to address workforce shortages and gaps. Taking part is up to you.

We have found that the survey usually takes less than 20 minutes. We hope you will find the survey interesting and fun to fill out. You don't have to answer any question you don't want to, and you are free to end the survey at any time. If you don't want to answer a specific question, just skip over it. Please take a minute to read the instructions below before starting the survey. Click <a href="https://example.com/here">here</a> to view the survey fact sheet.

If you have any questions about this study, you can call Janice Taylor at the Washington State Department of Health. You can call her during business hours at 360-236-4086 or e-mail her at <a href="mailto:PHEverybodyCounts@doh.wa.gov">PHEverybodyCounts@doh.wa.gov</a>.

1. Please enter your name (Your name is only needed in case there are technical problems and we need to follow up with you; it will be deleted before any reporting is done.)				
Please tell	us more about your work in Public	Health		
Washing	adicate if you work for the state or for ton State Department of Health ealth Jurisdiction	or a local jurisdiction (d	or both).	
State Bo	ard of Health			
Local go	vernment entity providing Human Ser	vices		
Other loc	cal governmental entity providing Envi	ronmental Health Service	es	
If local healt	h staff only, go to 2b			
2a. DOH or	State Board of Health staff, please sp	ecify your primary location	on(s). (Check all that	apply)
Kent - Ce	enter Point	Tumwater - F	Point Plaza East	
Olympia	- East Side Plaza	Tumwater - N	New Market Campus	
Olympia	- Firgrove	Tumwater - V	Varehouse	
Shoreline	e - Public Health Lab	Yakima		
Spokane	e - Freeway Plaza			
Other state	location (please specify)			
2b. Local Heapply):	ealth Jurisdiction or other local govern	ment staff, please specif	y your primary count	y location(s) (check all tha
Adams		Garfield	Lincoln	Spokane
Asotin		Grant	Mason	Tacoma Pierce
Benton	Franklin	Grays Harbor	Okanogan	Thurston
Chelan	Douglas	■ Island	Pacific	Wahkiakum
Clallam		Jefferson	San Juan	■ Walla Walla
Clark		Kitsap	Seattle King	Whatcom
Columbia	a	Kittitas	Skagit	Whitman
Cowlitz		Klickitat	Skamania	Yakima
Ferry	Pend Oreille Stevens	Lewis	Snohomish	
Other local I	ocation (please specify)			

If local health or local government staff only, go to Question 4

### apply) OS - Office of the Secretary EHSPHL - Office of the Assistant Secretary OS - Communications EHSPHL - Center for Health Statistics OS - Policy, Legislative, and Constituent Relations EHSPHL - Epidemiology OS - Public Health Emergency Preparedness & Response EHSPHL - Public Health Laboratories OS - Public Health Systems Planning & Development EHSPHL - WEDSS OS - Other EHSPHL - Other CFH - Office of the Assistant Secretary HSQA - Office of the Assistant Secretary CFH - Community Wellness and Prevention HSQA - Community and Rural Health CFH - Infectious Disease and Reproductive Health HSQA - EMS and Trauma System CFH - Maternal and Child Health HSQA - Facilities and Services Licensing CFH - Other HSQA - Health Professions Quality Assurance EH - Office of the Assistant Secretary HSQA - Health Systems Quality Assurance HSQA - Other EH - Drinking Water EH - Environmental Health Assessment MSD - Financial Services EH - Environmental Health and Safety MSD - Human Resources EH - Food Safety and Shellfish Programs MSD - Information Resource Management EH - Radiation Protection MSD - Risk Management EH - Other MSD - Other State Board of Health

3. DOH or Board of Health Staff, please identify the Public Health program(s) in which you work (check all that

# 4. Please record your formal job title and whether you work full-time or part-time.

If in an acting position, fill out as if permanent, and focus only on your acting job title, role and responsibilities. If you have the same job title at more than one location, just record it once. If you have more than one job title, please list each separately. (If you have more than two job titles, please only list the two that take most of your time.)

Formal Job Title	Full Time	Part Time (estimated number of hours per week)
Job 1. Please specify (as used on a business card or job classification)  If you have another way of describing your job, please specify		
Job 2. Please specify (as used on a business card or job classification)  If you have another way of describing your job, please specify		

5. How many years	have you been	
a. Working in your cu	rrent job position?	
Job Position #1	Years	
Job Position #2	Years	
b. Working for your c	urrent agency?	
Job Position #1	Years	
Job Position #2	Years	
c. Working in public h	nealth?	Years
Years	, 	ay have worked in the health care industry (besides public health)  ate you will work in public health?
(If you are currently vanswer this question	working in Human Se )	ervices, EMS or EHS treat these positions as if they are public health positions to
7. Does your currer	nt job include routin	e supervisory responsibility?
Looking at all your w	ork history, how man	y total years have you been supervising?

### 8. Public Health Job Function

**IMPORTANT INSTRUCTIONS!** Listed below are various public health job functions. Understanding that you may be responsible for one, some or all of these functions, please identify the percentage of time spent in each category. Make sure the total equals 100% -- even if you work less than full-time.

It is important that you complete this information for the functions you serve -- which may or may not be reflected in the title of your division/department. For example, you may work in "Maternal and Child Health," but your function may be Communications, in which case you would enter the percentage of your time spent in "Communications." Likewise, if you are an executive leader, we understand that your work touches all of the functional areas described below. You may either show all of your time in "Executive Leadership," or select the categories that best summarize your work.

If you hold more than one position, please complete for both "Position 1" and "Position 2."

Click on a function below for detailed information. Click "Other" to add new function. Click "Back to Function List" to return to the list and add data for other roles.

- Executive Leadership
- Policy Analysis and Development
- Administrative/Support Services
- Information and Technology Systems
- Communication
- Workforce Development, Performance Management and Training
- Public Health Assessment
- Communicable and Infectious
  Disease Protection
- Environmental Health
- Community and Family Health Promotion and Prevention
- Clinical
- Licensing and Credentialing
- EMS/Trauma
- Public Health Laboratory
- Human Services
- Facilities Maintenance
- Other

v	Desition 1	Docition 2	Expand/Collapse
<b>Verify Percentage</b>	Position i	Position 2	Expand/Collapse

a. Executive Leadership provides organizational leadership on key policy questions, clinical and/or administrative issues. May	Percentage of Time	
work with local and or state boards of health and/or serves as key public health spokesperson.	Position 1	Position 2
Back to Function List	%	%
Examples Activities	Please select all activities pe	
	Position 1	Position 2
Facilitating organizational strategic planning		
Providing leadership to determine organizational mission, vision and values and policy development		
Developing organizational messages and/or serving as a key public health spokesperson regarding public health issues		
Providing organizational leadership on key clinical issues and direction including determining the need for and developing protocols		
Other		
	(please describe)	(please describe)
b. Policy Analysis and Development provides analysis, interpretation and communication regarding policy choices and/or laws and regulations or	Percentage of Time	
serves in liaison role between state/local health	Position 1	Position 2
Back to Function List	%	%
Examples Activities	Please select all activities pe	rformed for this function
	Position 1	Position 2
Analyzing, evaluating and communicating public policy choices		
Interpreting and applying laws and regulations that pertain to public health authority and responsibility		
Providing liaison activities between state and local health		
Other		
	(please describe)	(please describe)

c. Administrative/Support Services provides financial planning and/or	Percentage of Time	
management/administrative support services for the		
organization and may include contracts, risk management, and or accounting as well as customer support services, handling meeting logistics or medical records, staffing the front desk etc.	Position 1	Position 2
Back to Function List		
Back to Function List	%	%
Examples Activities	Please select all activities pe	rformed for this function
	Position 1	Position 2
Providing financial and management support services such as accounting, budgets, facilities, liability issues and risk management, grant writing		
Providing administrative support such as handling customer service requests, creating document formats, managing logistics for meetings, providing basic information and referral, staffing the front desk, completing forms for purchasing, travel etc.		
Other		
	(please describe)	(please describe)
d. Information and Technology Systems provides technology system development, and/or	Percentage of Time	
	Percentage of Time Position 1	Position 2
provides technology system development, and/or		Position 2
provides technology system development, and/or ongoing support, and/or maintenance	Position 1  % Please select all activities pe	% erformed for this function
provides technology system development, and/or ongoing support, and/or maintenance  Back to Function List  Examples Activities	Position 1	%
provides technology system development, and/or ongoing support, and/or maintenance  Back to Function List	Position 1  % Please select all activities pe	% erformed for this function
provides technology system development, and/or ongoing support, and/or maintenance  Back to Function List  Examples Activities  Implementing data collection processes that ensure technology transmission compatibility and systems	Position 1  %  Please select all activities per Position 1	% erformed for this function
provides technology system development, and/or ongoing support, and/or maintenance  Back to Function List  Examples Activities  Implementing data collection processes that ensure technology transmission compatibility and systems storage  Developing policies, procedures and technology systems that are available, reliable, appropriate, confidential,	Position 1  %  Please select all activities per Position 1	% erformed for this function
provides technology system development, and/or ongoing support, and/or maintenance  Back to Function List  Examples Activities  Implementing data collection processes that ensure technology transmission compatibility and systems storage  Developing policies, procedures and technology systems that are available, reliable, appropriate, confidential, secure and supported  Developing or making decisions to purchase technology	Position 1  %  Please select all activities per Position 1	% erformed for this function
provides technology system development, and/or ongoing support, and/or maintenance  Back to Function List  Examples Activities  Implementing data collection processes that ensure technology transmission compatibility and systems storage  Developing policies, procedures and technology systems that are available, reliable, appropriate, confidential, secure and supported  Developing or making decisions to purchase technology tools in user friendly formats  Providing "help desk" functions for users of information	Position 1  %  Please select all activities per Position 1	% erformed for this function
provides technology system development, and/or ongoing support, and/or maintenance  Back to Function List  Examples Activities  Implementing data collection processes that ensure technology transmission compatibility and systems storage  Developing policies, procedures and technology systems that are available, reliable, appropriate, confidential, secure and supported  Developing or making decisions to purchase technology tools in user friendly formats  Providing "help desk" functions for users of information systems  Developing systems, policies and procedures for protection of confidentiality and secure data exchange	Position 1  %  Please select all activities per Position 1	% erformed for this function
provides technology system development, and/or ongoing support, and/or maintenance  Back to Function List  Examples Activities  Implementing data collection processes that ensure technology transmission compatibility and systems storage  Developing policies, procedures and technology systems that are available, reliable, appropriate, confidential, secure and supported  Developing or making decisions to purchase technology tools in user friendly formats  Providing "help desk" functions for users of information systems  Developing systems, policies and procedures for protection of confidentiality and secure data exchange and/or transfer  Consulting with users on appropriate technology	Position 1  %  Please select all activities per Position 1	% erformed for this function

	(please describe)	(please describe)
	<u> </u>	
e. Communication	Percentage of Time	
provides internal and external development/implementation of public information		
strategies and materials. May include media relations		
and/or risk communication	Position 1	Position 2
Dock to Function List		
Back to Function List	%	%
Examples Activities	Please select all activities pe	erformed for this function
	Position 1	Position 2
Providing public information dissemination to diverse		
entities including the public, legislators, Local Boards of Health, the media		
Interacting with the media and the public with regard to		
public health topics		
Balancing legal and confidentiality issues for the benefit		
of the public	_	
Writing guidelines for internal and external communication		
Writing new releases, fact sheets, newsletter articles,	П	
marketing materials, etc.		
Other		
	L	
	(please describe)	(please describe)
	1	
f. Workforce Development, Performance	Percentage of Time	
Management and Training		
provides human resource development and support,		
training and development and/or quality improvement	Position 1	Position 2
Back to Function List		
	%	%
	<u> </u>	
Examples Activities	Please select all activities pe	1
	Position 1	Position 2
Building staff competency through continuous learning opportunities and/or quality improvement strategies		
Applying workforce development principles (personnel		
rules, compensation, benefits, safety, employee policies,		
recruitment, hiring, labor relation)		
	1	

Developing and maintaining systems that recognize individual and organizational strengths, and address deficiencies		
Developing emergency preparedness & response capabilities/capacity		
Facilitating, networking and collaborating		
Other		
	(please describe)	(please describe)
g. Public Health Assessment provides ongoing monitoring and surveillance, research	Percentage of Time	
and evaluation, and/or community/environmental assessment	Position 1	Position 2
Back to Function List	%	%
Examples Activities	Please select all activities p	erformed for this function
•	Position 1	Position 2
Providing epidemiology and/or surveillance principles on an ongoing basis to monitor non-infectious and/or chronic diseases		
Collecting and analyzing data		
Conducting program evaluation activities and consultation		
Collecting, storing and/or working with Vital Statistics information		
Community and/or environmental health assessment		
Other		
	(please describe)	(please describe)
h. Communicable and Infectious Disease Protection provides communicable disease outbreak investigation,	Percentage of Time	
tracking, surveillance and/or reporting	Position 1	Position 2
Back to Function List	%	%
Examples Activities	Please select all activities p	-
	Position 1	Position 2
•	•	- '

Providing surveillance and identification of emerging health threats		
Reporting notifiable conditions		
Using a communicable disease tracking system		
Identifying roles/responsibilities for response to public health threats		
Providing communicable disease outbreak investigation		
Communicating urgent public health messages		
Providing education or services to reduce risks		
Other		
	(please describe)	(please describe)
i. Environmental Health provides development of public policy, regulation, and guidelines, and provision of health information and	Percentage of Time	
education to the public, health care providers, and governmental agencies regarding environmental health issues and concerns	Position 1	Position 2
Book to Function List		
Back to Function List	%	%
Examples Activities	% Please select all activities pe	rformed for this function
Examples Activities		
Examples Activities  Providing environmental health education	Please select all activities pe	rformed for this function
Examples Activities  Providing environmental health education  Involving the community and/or stakeholders in setting environmental health priorities	Please select all activities pe	rformed for this function
Examples Activities  Providing environmental health education  Involving the community and/or stakeholders in setting	Please select all activities pe	rformed for this function
Examples Activities  Providing environmental health education  Involving the community and/or stakeholders in setting environmental health priorities  Planning for or responding to environmental events or	Please select all activities pe	rformed for this function
Examples Activities  Providing environmental health education  Involving the community and/or stakeholders in setting environmental health priorities  Planning for or responding to environmental events or natural disasters that threaten the public's health	Please select all activities pe	rformed for this function
Examples Activities  Providing environmental health education  Involving the community and/or stakeholders in setting environmental health priorities  Planning for or responding to environmental events or natural disasters that threaten the public's health  Conducting risk communication activities	Please select all activities pe	rformed for this function
Examples Activities  Providing environmental health education Involving the community and/or stakeholders in setting environmental health priorities  Planning for or responding to environmental events or natural disasters that threaten the public's health  Conducting risk communication activities  Conducting emergency preparedness activities  Tracking, recording or reporting environmental health	Please select all activities pe	rformed for this function
Examples Activities  Providing environmental health education  Involving the community and/or stakeholders in setting environmental health priorities  Planning for or responding to environmental events or natural disasters that threaten the public's health  Conducting risk communication activities  Conducting emergency preparedness activities  Tracking, recording or reporting environmental health risks and illnesses  Enforcing compliance with environmental health	Please select all activities pe	rformed for this function
Examples Activities  Providing environmental health education  Involving the community and/or stakeholders in setting environmental health priorities  Planning for or responding to environmental events or natural disasters that threaten the public's health  Conducting risk communication activities  Conducting emergency preparedness activities  Tracking, recording or reporting environmental health risks and illnesses  Enforcing compliance with environmental health regulations	Please select all activities pe	rformed for this function

j. Community and Family Health Promotion and Prevention	Percentage of Time	
provides prevention, education and early intervention for public health programs such as MCH, Injury Prevention, STD, WIC/Nutrition, Immunizations, Health Promotion, Tobacco, Reproductive Health, Drug/Alcohol Prevention	Position 1	Position 2
Back to Function List	%	%
Examples Activities	Please select all activities pe	4
	Position 1	Position 2
Selecting public health priorities that reflect scientifically based public health literature		
Obtaining active involvement of community members in addressing prevention priorities		
Engaging in and supporting collaborative partnerships for dissemination of information		
Providing prevention, early intervention and outreach services that are provided directly or through contracts		
Providing clinical consultation		
Health education		
Other		
	(please describe)	(please describe)
k. Clinical	Percentage of Time	
provides one or more clinical health care services such as physician/medical, social work, nursing, nutrition,	reiceillage of Time	
substance abuse treatment etc. in a clinical setting and/or home visit basis	Position 1	Position 2
Back to Function List	<u></u> %	%
Examples Activities	Please select all activities performed for this function	
	Position 1	Position 2
Providing one or more health care services (physician, social work, mental health, nursing, nutrition, physical therapy, primary care, case management, substance abuse treatment, etc.) in a clinical setting or home visit basis		
Other		
	(please describe)	(please describe)
<u> </u>	I	

Percentage of Time	
Position 1	Position 2
%	%
Please select all activit	ties performed for this function
Position 1	Position 2
(please describe)	(please describe)
Percentage of Time	
Position 1	Position 2
%	%
Please select all activities performed for this function	
Position 1	Position 2
	Please select all activity Position 1  please describe)  Percentage of Time  Position 1  %  Please select all activity

Other		
	(please describe)	(please describe)
	(p.eace accense)	(prodes describe)
n. Public Health Laboratory provides testing/screening of specimens to determine	Percentage of Time	
disease and/or toxins	Position 1	Position 2
Back to Function List		
	%	%
Examples Activities		performed for this function
	Position 1	Position 2
Providing testing or screening of specimens to determine disease and/or toxins including newborn screening, presence of food borne disease agents, chemical	e	
agents, etc.		
Providing consultation regarding specimen collection an handling and investigation	d	
Other		
	(please describe)	(please describe)
	_	
	Percentage of Time	
social services provided by those local health jurisdictions that have combined organizational		
structures (e.g. Chemical Dependency Prevention and/or Treatment Services, Developmental Disabilities	Position 1	Position 2
and/or Mental Health)	rosidon i	r Osition 2
Back to Function List	l I	
	%	%
Examples Activities	Please select all activities p	erformed for this function
l -	Position 1	Position 2
Providing chemical dependency prevention and/or treatment services: assessment, outpatient services; detoxification, alcohol/drug involuntary commitment; ADATSA; programs that reduce the potential use of		
drugs and alcohol to high-risk youth	_	
Providing employment/community access services for adult citizens with developmental disabilities: collaborating with community partners to identify training and information needs, implementing training		

activities, disseminating community information, assessment of community needs, identifying resources, allocating funding			
Providing mental health services: outpatient, inpatient and crisis mental health services; case management, therapy, medication evaluation and management, prevocational services, assistance with daily living skills; Regional Support Network functions to ensure access to mental health services to all eligible Medicaid recipients in the region			
Other			
	(please describe)	(please describe)	
p. Facilities Maintenance provides maintenance of facilities and grounds	Percentage of Time		
Back to Function List	Position 1	Position 2	
Dack to 1 unction List	%	%	
Examples Activities		Please select all activities performed for this function	
Ola ania ni na ana ani ani biala	Position 1	Position 2	
Cleaning rooms or cubicles			
Landscaping			
Building maintenance/minor repairs			
Other			
	(please describe)	(please describe)	
q. Other	Percentage of Time		
Back to Function List	Position 1	Position 2	
<u>Back to Function List</u>	%	%	
	Please describe this function	Please describe this function	
Examples Activities	Please describe the activitie	s performed for this function	
-	Position 1	Position 2	
Other			



# **Education**

9. Please tell us about your education by completing the table below. Indicate each level of education you have completed, the field of study and the degree held. Then make a check mark by each level of education that is required for your job.

Educational Background	Type of Degree(s) (for each level)	Field(s) of Study	Check if this is a job requirement
a. Some high school, high school diploma or GED			
b. Associate/junior college degree or diploma (e.g. A.A., Associate degree or diploma in nursing)			
c. Bachelors degree (e.g. BS, BA, BSN)			
d. Masters degree (e.g. MS, MA, MPH, MHA, MSW, MSN)			
e. Doctoral degree (e.g. PhD, DrPH, EdD)			
f. Professional degree (e.g. MD, DDS, DO, JD, DVM)			
g. Certificate in public health			
h. Certified Public Accountant (CPA)			
i. Certified Financial Planner (CFP)			
j. Other Degrees (please list)			

10. Please tell us about other professional credentials or licenses you possess, by completing the following table.

Check each credential or license you have currently.

Current	Credential	Check if this is a job requirement
	Licensed Professions	
	Advance Registered Nurse Practitioner	
	Dental Hygienist	
	Dentist	
	Licensed Practical Nurse	
	Marriage & Family Therapist	
	Massage	
	Mental Health Counselor	
	Midwife	
	Occupational Therapist	
	Osteopathic Physician and Surgeon	
	Osteopathic Physician Assistant	

	Pharmacist	
	Physical Therapist	
	Physician - Please indicate if you are Board Certified  Yes  No  If Board Certified, then list specialties	
	Physician Assistant	
	Psychologist	
	Registered Nurse	
	Social Worker	
	Veterinarian	
Current	Certified Professions	Mark box if this is a job requirement
	Chemical Dependency Professional	
	Dietitian	
	EMS Provider	
	Health Care Assistant	
	Nursing Assistant	
	Nutritionist	
	Pharmacy Technician	
	Radiological Technician	
	Sex Offender Treatment Provider	
Current	Registered Professions	Mark box if this is a job requirement
	Counselor	
	Nursing Technician	
	Nursing Assistant	
	Pharmacy Assistant	
	Recreational Therapist	
	X-Ray Technician	
	Please list any other License or Credential	

lease tell us about yourself ptional questions for demographic use only
1. Gender
Male
Female
2. Are you Spanish/Hispanic/Latino? Mark the "No" box if not Spanish/Hispanic/Latino.
No, not Spanish/Hispanic/Latino
Yes, Mexican, Mexican American, Chicano
Yes, Puerto Rican
Yes, Cuban
Yes, Other Spanish/Hispanic/Latino (Specify)
White Black or African American American Indian or Alaska Native - Print name of enrolled or principal tribe Spanish/Hispanic/Latino (see question 12 above) Asian Indian Chinese Filipino Japanese Korean Vietnamese Native Hawaiian Guamanian or Chamorro Samoan Other Asian – Print race Other Pacific Islander – Print race Other race – Print race
4. Are you a person of disability, such that you require reasonable accommodations to perform the essential inctions of your position duties and responsibilities  Yes No

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(including Americ	an Sign language)
<ul><li>□ Korean</li><li>□ Laotian</li><li>□ Russian</li><li>□ Somali</li><li>□ Spanish</li></ul>	☐ Tagalog ☐ Tigrignia ☐ Vietnamese
	an interpreter or translator? an Sign language)
Korean	■ Tagalog
	5 5
	□ Vietnamese
Spanish	
ed to you specifica	your current position ally, but will be used to show ranges of salaries for public health nate your actual salary range for the estimated hours you work)
	Korean Laotian Russian Somali Spanish  any language as  (including American Laotian Russian Somali Spanish

\$25,000-\$34,999
\$35,000-\$44,999
\$45,000-\$54,999
\$55,000-\$64,999
\$65,000-\$74,999
■ \$75,000-\$84,999
>\$85,000
19. Additional comments
This was the last question. Please review your answers before submitting. Everyone's answers will be combined to give us information about the public health workforce in this state. Thank you very much for your time and cooperation.
Print Submit

